

**Arkansas Division of Workforce Services
Proposal Narrative Template
WIOA Assistance Funding**

Local Workforce Development Board Name:

Contact Person:

Contact Telephone Number:

Date of Proposal Submission:

Assistance Type: Regional Planning or Industry/Sector Planning

Total Amount of Funding Requested:

Proposal Narrative Description — Proposal must be detailed to include strategies, partners, timelines, activities, projected outcomes, and plans for sustainability. **Maximum of three pages.**

- Identification of employer/business partnerships
- Submit a budget and budget narrative for all program, and administrative costs.
- Submit an updated risk assessment.
- Funds must be obligated by March 31, 2021 and liquidated by June 30, 2021.
- Commit to any additional training that ADWS considers essential to the success of the award

ATTACHMENTS

Budget:

Attach Budget Worksheet (includes budget and budget narrative)

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Regional Planning or Industry/Sector Planning Funding Request

Total Amount of Funding Requested:

Project Narrative Proposal: