



**INNOVATE**

WORKFORCE DEVELOPMENT

**October 10,  
2017**

**1:00 p.m.**

Crowne Plaza Hotel  
201 S. Shackleford Road  
Little Rock, Arkansas

# Arkansas Workforce Development Board

## Full Board Meeting



# AGENDA

October 10, 2017

## ARKANSAS WORKFORCE DEVELOPMENT BOARD FULL BOARD MEETING

1:00 p.m.

Call to Order..... Scott Bull, Acting Vice-Chair

### Action Item 1

Minutes of July 11, 2017 Full Board Meeting ..... Scott Bull, Acting Vice-Chair

Report of Chairperson..... Scott Bull, Acting Vice-Chair

Report of Staff..... Kris Jones, Employment Assistance Assistant Director  
Arkansas Department of Workforce Services

### Report of Committees

- Strategic Planning Committee ..... Scott Bull, Acting Committee Chair
- Program & Performance Evaluation Committee ..... Scott Bull, Committee Chair
- TANF Oversight Committee ..... Tom Anderson, Committee Chair

Arkansas Out of School Network Program ..... Laveta Wills-Hale, Network Coordinator  
Arkansas Out of School Network

### Action Item 2

WIOA Title IB Policy Manual Updates..... Dr. Claudia Griffin, Project Coordinator  
Arkansas Department of Workforce Services

### Action Item 3

Long-Term Unemployed Definition ..... Dr. Claudia Griffin, Project Coordinator  
Arkansas Department of Workforce Services

### Action Item 4

Proposed Allocation Methodology for Assistance to Areas  
with High Concentrations of Eligible Youth ..... Kris Jones, Employment Assistance Assistant Director  
Arkansas Department of Workforce Services

Crowne Plaza – Little Rock  
201 South Shackleford Road  
Little Rock, Arkansas



WIOA Legacy Systems Integration .....Earnest Sweat, Information Technology Assistant Director  
Arkansas Department Workforce Services

WIOA One-Stop Certifications/MOUs Updates ..... Kris Jones, Employment Assistance Assistant Director  
Arkansas Department of Workforce Services

Discretionary Grants Update ..... Mark McManus, Accountability Specialist  
Arkansas Department of Workforce Services

WIOA Partners Meeting Update ..... Kris Jones, Employment Assistance Assistant Director  
Arkansas Department of Workforce Services

Board Open Discussion ..... Scott Bull, Acting Vice-Chair

Announcements

Adjournment

**NEXT MEETING DATES**

January 9, 2018	10:00 a.m. 1:00 p.m.	Committees Full Board Meeting	TBD TBD
April 10, 2018	10:00 a.m. 1:00 p.m.	Committees Full Board Meeting	TBD TBD

**For Consideration of the  
Arkansas Workforce Development Board**

**October 10, 2017**

**ACTION ITEM 1 – ACTION:** Minutes of the July 11, 2017 Full Board Meeting

**RECOMMENDATION:** It is recommended that the Arkansas Workforce Development Board approve the minutes of the July 11, 2017 full board meeting.

**INFORMATION/RATIONALE:** Minutes of the meeting are attached.

UNOFFICIAL

MINUTES

ARKANSAS WORKFORCE DEVELOPMENT BOARD

July 11, 2017

A regular quarterly meeting of the Arkansas Workforce Development Board was held on July 11, 2017, beginning at 1:00 p.m., at the Crowne Plaza Hotel, 201 South Shackleford, in Little Rock, Arkansas. Chair Charles Clark presided with the following members present: Mr. Tom Anderson, Mr. Daryl Bassett, Mr. Chad Bishop, Ms. Karen Breashears, Mr. Lindsay Brown, Mr. Scott Bull, Ms. Charisse Childers, Judge Brandon Ellison, Ms. Abby Houseworth, Mr. Alan Hughes, Mr. Johnny Key by proxy Ms. Michelle Griffin, Mr. Alan McClain, Ms. Katy Morris, Mr. George Nunnally, Mr. Mike Preston by proxy Ms. Becky Rhinhardt, Dr. Julie Roberson, Mr. Kelley Sharp, and Mr. Robert Thorne.

Mr. Jeffrey Allen, Mr. Robert East, Ms. Mary Franklin, Mr. Jeff Griffin, Ms. Melissa Hanesworth, Mr. Bart Langley, Ms. Holley Little, Mr. Rodney Loy, Ms. Maria Markham, Mr. Michael Newcity, and Mayor Harold Perrin were unable to attend.

Chair Clark called the meeting to order at 1:00 p.m.

Chair Clark acknowledged two visitors, Ms. Stacy Gunderman, FutureFuel Chemical Company and Mr. Bill H. Stovall III, Arkansas Community Colleges. Chair Clark indicated that both guests would be appearing on the meeting agenda. Chair Clark announced that Mr. Brian Itzkowitz was no longer employed by Goodwill Industries, Inc. and, based upon this fact, was no longer a member of the State Workforce Development Board or the Chair of the Strategic Planning Committee. The Chair wished Mr. Itzkowitz well in his future endeavors and thanked him for his efforts on the Board.

Chair Clark then asked for comments from ADWS Director Daryl Bassett. Director Bassett mentioned that the staff would attempt to bring more business leaders before the board. Director Bassett mentioned that Board Member Karen Breashears would be asked to present to the board in the future due to her experience with Apprenticeships. Director Bassett stated that today's agenda would include partner presentations from Ms. Clarice Hall, Mr. Roy Schultz, and Mr. Phil Harris. Additionally, the ADWS Annual Report and agency website was referenced.

Chair Clark thanked Director Bassett for his comments and then asked the members to turn to Agenda Item 1 in their books.

Agenda Item 1 – ACTION – Minutes of the January 10, 2017 Board Meeting: Chair Clark proceeded to Action Item 1, asking if there were any additions or corrections to the minutes. Hearing none, **a motion to accept the minutes as presented was made by Mr. Alan Hughes, seconded by Mr. Lindsey Brown, and the motion carried unanimously.**

Report of the Chairperson: Chair Clark announced to the board that he was retiring and that this would be his last State Workforce Development Board meeting. He thanked the Board members, the State Board staff, and the ten Local Workforce Boards.

Director Bassett thanked Chair Clark for his leadership and efforts in leading the workforce development board.

Chair Clark thanked Mr. Bassett and then recognized Director Arnell Willis. Director Willis introduced Mr. Kristopher Jones, the new ADWS Assistant Director – Employment Assistance.

Chair Clark thanked Mr. Willis and wished Mr. Jones well in his new position.

Chair Clark then introduced Mr. Elroy Willoughby for the Staff Report.

Report of Staff: Mr. Willoughby began by thanking Chair Clark for his hard work and reported that he would be missed by the State Board staff.

Mr. Willoughby referenced the work by the WIOA Policy Development Workgroup, led by Dr. Claudia Griffin. This represents the initial effort in developing a statewide WIOA program policy manual. He stated that Dr. Griffin would present the policy manual to the board later in the agenda.

Next, he reported on the Local Workforce Development Plans that an interagency review team had spent that past several months reviewing and providing feedback on the ten local workforce development board plans. He stated that a report from that review will be presented later in the agenda.

Mr. Willoughby reported that the U.S. Department of Labor sponsored the WIOA National Convenings in three locations: Dallas, Texas, San Diego, California, and Washington, D.C. Some state and local board staff attended these convenings. Additionally, there a National Association of Workforce Development Professionals (NAWDP) conference held in New Orleans, Louisiana on May 21-24, 2017. Again, state and local board staff attended this conference and came away with best practices and strategies in enhancing service delivery.

Finally, Mr. Willoughby informed the Board that ADWS staff had recently attended a WIOA Legacy System overlay planning meeting in Washington, D.C. The product, Workforce Connect, was being evaluated by a number of states, including Arkansas, as a possible IT solution.

Chair Clark thanked him for the report.

Committee Reports:

Chair Clark provided the report of Committee by stating that it had met earlier in the day.

Chair Clark reported that the minutes of both the January 10<sup>th</sup> and April 11<sup>th</sup> meetings were approved, due to a lack of a quorum at the April 11, 2017 meeting.

Chair Clark reported that the statewide WIOA Title I-B policy manual was presented to the committee. This policy manual was developed for use by case managers in the workforce centers providing services through the adult, dislocated worker, and youth programs. Dr. Claudia Griffin presented the WIOA Title IB policy manual for approval. The Committee approved the policy manual, with the caveat that any minor revisions or corrections would be allowed, as necessary.

Next, he stated that the committee heard a progress update from Director Arnell Willis regarding the committee's action plan.

He completed his report by stating that the next meeting of the committee will be on October 10<sup>th</sup> at 10:00 a.m.

Next, Mr. Scott Bull, Chair of the Program & Performance Evaluation Committee provided a report on committee activities since the last full board meeting. Mr. Bull mentioned how many changes have occurred during WIOA implementation and thanked Chair Clark for his efforts.

He stated that the Program & Performance Evaluation Committee met this morning and approved the minutes of the July 11<sup>th</sup> meeting.

He stated that the committee heard a staff report from Elroy Willoughby regarding the various USDOL webinars and teleconferences that had been conducted during the past quarter. Mr. Willoughby had shared that staff had been working on the Targeted Populations reporting format. He shared that USDOL has been strongly encouraging states to increase their level of services to these populations. Chair Bull added that services to businesses were equally important in this equation and stated that the committee would be working on ideas in the future that showed specific intent to serve these populations.

Mr. Bull reported that committee member Abby Houseworth shared a details related to her meeting with Dr. James R. Shemwell, Arkansas Northeastern College. Chair Bull directed staff to extend an invitation to Dr. Shemwell to appear before the Committee and/or the Full Board at a future meeting.

Next, Mr. Bull reported that Mr. Jay Bassett provided details related to his attendance at a recent planning meeting for the *Workforce Connect* software suite. The *Workforce Connect* product is an integrated system overlay that allows legacy program IT systems to exchange data.

In conclusion Mr. Bull stated that the committee reviewed changes to the Committee Action Plan and Ms. Sandy Monaco provided details related to ongoing issues associated with WIOA data collection and reporting. The next committee meeting is scheduled for October 10, 2017.

Chair Clark asked Mr. Tom Anderson, Chair of the Temporary Assistance for Needy Families (TANF) Oversight Committee, to give a report of the Committee's activities.

Mr. Anderson began by thanking Chair Clark for his service. He then reported that the TANF Oversight Committee had met this morning and approved the minutes of the April 11, 2017, committee meeting.

He reported that the committee heard a staff report from Mr. Phil Harris, Assistant Director – TANF and an update on the Committee's action plan.

Finally, Mr. Anderson reported that the next committee meeting is scheduled for October 10, 2017.

Career Readiness Certificate (CRC) Update: Chair Clark recognized Ms. Clarice Hall, ADWS Program Manager, and Ms. Stacy Gunderman, FutureFuel Chemical Company. Ms. Hall proceeded to provide an overview of the state's CRC Program. Next, Ms. Stacy Gunderman provided details related to her company's experiences in using the CRC.

Agenda Item 2 Action - WIOA Title IB Policy Manual: Chair Clark recognized Dr. Claudia Griffin, ADWS Project Coordinator. Dr. Griffin proceeded to present the WIOA Title IB Policy Manual to the Board.

Dr. Griffin thanked Chair Clark for his leadership efforts both with the state workforce development board as well as the citizens of Southeast Arkansas.

Dr. Griffin presented the WIOA Title IB Policy Manual, by pointing out highlights. She added that she was not providing a presentation that was as comprehensive as the one that she provided earlier to the Strategic Planning Committee, but did mention that this committee had recommended approval to the Full Board. Additionally, the Committee's approval motion provided for non-material changes within the next week. Any substantial changes or revisions would be brought before the Full Board at future quarterly meetings.

Chair Clark thanked Dr. Griffin for her presentation and asked if there were any questions of Dr. Griffin. Hearing none, **a motion to accept the WIOA Title IB Policy Manual as presented was made by Mr. George Nunnally, seconded by Ms. Karen Breashears, and the motion carried unanimously.**

Arkansas Community Colleges & Career Pathways Update: Chair Clark recognized Mr. Bill Stovall, Executive Director, Arkansas Community Colleges. Mr. Stovall played a video and discussed the need for enhanced partnerships in serving high school graduating seniors. He

further referenced the Arkansas Career Pathways Initiative (CPI). CPI is funded by the Temporary Assistance for Needy Families (TANF) Program and is designed to assist low-income individuals gain access to post-secondary education. Mr. Stovall provided data related to completers, by various demographic categories. Mr. Stovall also mentioned his advocacy efforts with the Arkansas Congressional Delegation as well as the Arkansas Legislature's Education Committees. He concluded by informing the members of the "College Counts" website.

Chair Clark thanked Mr. Stovall for his presentation.

Agenda Item 3 Action – Review of Local Plans: Chair Clark recognized State Board member Karen Breashears. Ms. Breashears proceeded to present the Local Workforce Development Boards Local Plans to the Board.

Chair Clark thanked Ms. Breashears for her presentation and asked if there were any questions of Ms. Breashears. Hearing none, **a motion to accept the Local Plans as presented was made by Mr. Lindsey Brown, seconded by Mr. Tom Anderson, and the motion carried unanimously.**

Review on Veteran's State Plan Related Changes: Chair Clark recognized Mr. Roy Schultz, Veterans' Employment and Training Services – Arkansas Office Director. Mr. Schultz explained the Jobs for Veterans State Grant, which funds the Disabled Veterans Outreach Program Specialists and Local Veterans Employment Representatives. The State Veterans Program Plan must be modified in October 2017. Mr. Schultz provided details related to the grant and reported that there has been an increase in eligible veterans across the state. However, he does not expect any increases in staff. The State Board has to approve the modified plan for submission to USDOL.

Chair Clark thanked Mr. Schultz for his presentation.

How TANF Relates to WIOA: Chair Clark recognized Mr. Phil Harris, ADWS TANF Program Assistant Director. Mr. Harris proceeded to provide information related to the TANF Program. Mr. Harris mentioned that while some states are struggling to connect their TANF Program with WIOA, former Governor Huckabee moved the TANF Program from the Department of Human Services to the Department of Workforce Services a few years ago. This move has helped Arkansas in making workforce services available to TANF Program participants.

Agenda Item 4 Action – One-Stop Certification: Chair Clark recognized Mr. Elroy Willoughby, ADWS Operations Chief. Mr. Willoughby presented the One-Stop Certification Template for State Board approval. Mr. Willoughby explained that this document was a federal requirement and was designed to ensure uniformity across the state's One-Stop Centers.

Chair Clark thanked Mr. Willoughby for his presentation and asked if there were any questions of Mr. Willoughby. Hearing none, **a motion to accept the One-Stop Certification Template as**

**presented was made by Ms. Karen Breashears, seconded by Mr. Lindsey Brown, and the motion carried unanimously.**

Announcements: Chair Clark announced that the next meeting of the full board would be held on October 10, 2017, at 1:00 p.m., with committees meeting at 10:00 a.m. The location will be announced at a later date.

Chair Clark recognized Mr. Arnell Willis. Mr. Willis mentioned that some Board Members expressed a desire to conduct the April 2018 State Board meeting in Northwest Arkansas, possibly Bentonville. Chairman Clark asked Board Members to consider this option and be prepared to discuss at the October 10, 2017 meeting.

Adjourn: Chair Clark adjourned the meeting at 3:06 p.m., **on a motion made by Mr. Allan Hughes, seconded by Mr. Kelley Sharp, and carried unanimously.**

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Board Chair

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Arnell Willis, Director Workforce Investment  
Department of Workforce Services

*Minutes recorded by Elroy Willoughby  
Department of Workforce Services Staff*



## **The Arkansas Out of School Network (AOSN)**

The Arkansas Out of School Network (AOSN) is one of 50 statewide afterschool networks working to promote an expansion of out-of-school time opportunities and supports for children and youth ages 5-19. AOSN's mission is to create safe, healthy and enriching experiences for Arkansas youth during out of school time hours. The Network was formed in 2005 as a result of a grant from the Charles Stewart Mott Foundation, the principal organizer of the 50 Statewide Afterschool Networks, and other support from key Partners. AOSN is a sponsored initiative of Arkansas State University and is housed within the College of Education and Behavioral Sciences – Department of Childhood Services. The Network serves as a vehicle to bring together key stakeholders and has an array of state and local partners who have committed staff, resources, and technical assistance to support out-of-school time programs. AOSN's current work focuses on closing the opportunity gap and preparing children and youth to meet the challenges of the future. Specifically, the Network is advancing STEM learning, youth leadership, and workforce development in the out-of-school time space.

### **AOSN serves as the principal organizer, advocate and convener of afterschool and summer programs in the state and has adopted the following Core Commitments:**

- A continuum of supports to meet the developmental needs of children and youth for the first two decades of their lives.
- A positive, asset-based approach to child and youth development.
- Access for all to high-quality developmental opportunities.
- Accountability at the program, community and state levels.
- Advocate for support of out-of-school time opportunities through a combination of public and private sources.

Ms. Laveta Wills-Hale is the Network Coordinator for the Arkansas Out of School Network and will share some information regarding their workforce development project with the Board today.

### **For more information on the Arkansas Out-of-School Network (AOSN) contact:**

Laveta Wills-Hale, Network Coordinator

PH: (501)280-0577

Email: [lwillshale@astate.edu](mailto:lwillshale@astate.edu) or Website: [www.aosn.org](http://www.aosn.org)

Address: 1501 North University Ave., Ste. 465, Little Rock, AR

**For Consideration of the  
Arkansas Workforce Development Board**

**October 10, 2017**

**ACTION ITEM 2 – ACTION:** Workforce Innovation & Opportunity Act (WIOA) Title IB Policy Manual Updates

**RECOMMENDATION:** It is recommended that the Arkansas Workforce Development Board approve the revisions to the Workforce Innovation & Opportunity Act (WIOA) Title IB Policy Manual for distribution to local offices.

**INFORMATION/RATIONALE:** The Workforce Innovation and Opportunity Act (WIOA) was signed into law on July 22, 2014. The passage of WIOA provides new authorizing legislation for programs previously authorized under the Workforce Investment Act (WIA). The WIOA is landmark legislation designed to strengthen and improve our nation’s public workforce system and help put Americans back to work. The WIOA presents an extraordinary opportunity to improve job and career options for our nation’s workers and jobseekers through an integrated, job-driven public workforce system that links diverse talent to businesses through continuous improvement supported through evaluation, accountability, identification of best practices, and data-driven decision- making.

At its July 11, 2017 meeting, the State Board approved the WIOA Title IB Policy Manual. Since this approval, ADWS has found it necessary to make some revisions, provide some additional clarifications, and other non-material changes to the policies.

A summary of the changes are listed below.

## **WIOA Title I-B Policy Manual Changes**

### **Policy 1.3 (Acceptable Documentation)**

- Modified to match changes in Form 2.4 (Dislocated Worker Eligibility Determination)

### **Policy 2.1 (Common Eligibility Requirements)**

- Properly formatted 2 citations on page 2.

### **FORM 2.1 (Common Eligibility Determination)**

- Removed statement about recording SSN in AJL.

### **Policy 2.4 (Eligibility for Dislocated Worker Program), page 2**

- No policy change. Changed wording to make it clear that meeting the Special rule for service members (Special Veteran's Criterion) qualifies as meeting all three numbered conditions in Category A.

### **FORM 2.4 (Dislocated Worker Eligibility Determination)**

- Category A - Changed the Documentation to match what was mentioned in training and to clarify exactly what is being documented, changed some incorrect punctuation, and added a place to name the documentation used to verify that the person was a separating veteran. Employment status: changed some incorrect punctuation in the "Unemployed" category.

### **Policy 2.6 Eligibility for Out-of-School Youth, page 3**

- Correction to the lettering sequence

### **Policy 2.7 (Co-Enrollment and Co-funding)**

- Properly formatted pages.
- Added "WIOA Title I-D Dislocated Worker Grants and other Discretionary Grants" to the list of potential entities with which an area can co-enroll or co-fund.
- Added "Other Arkansas Job Center partners, as appropriate".

### **FORM 3.1 (Individual Employment Plan)**

- Added "Begin Date" and "Expected End Date" to Training section.

### **Policy 3.1 (Services for Adults and Dislocated Workers)**

- Changed "will" to "may" on page 7 to reflect the wording in TEGL 19-16 concerning TAA funding for training.

### **Policy 3.2 (Services for Youth)**

- Corrected typo on page 10

### **Policy 3.8 (Work Experience)**

- Added requirement that local areas have a Work Experience Policy.

**For Consideration of the  
Arkansas Workforce Development Board**

**October 10, 2017**

**ACTION ITEM 3 – ACTION:** Long-Term Unemployed Definition

**RECOMMENDATION:** It is recommended that the Arkansas Workforce Development Board approve the proposed definition of “Long-Term Unemployed” for WIOA Title I-D.

**INFORMATION/RATIONALE:** The Workforce Innovation and Opportunity Act (WIOA) allows states to define the term “long-term unemployed” workers for the purposes of Disaster Dislocated Worker Grants (DWGs). We recommend the adoption of the attached definition for this purpose.

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Policy Number: \_\_\_\_\_ Effective Date: \_\_\_\_\_

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## Disaster Recovery Dislocated Worker Grant Long-term Unemployment Definition

### Purpose:

The purpose of this policy is to establish the Arkansas State definition of the term “long-term unemployed individual” for the federal Workforce Innovation and Opportunity Act of 2014 (WIOA) Title I-D Disaster Recovery Dislocated Worker Grants (DLWs), as described in WIOA § 170, TEGL 2-15, and 20 CFR 687.

### Reference:

WIOA § 170(d)(2)  
20 CFR 687.100 & 687.170(b)  
TEGL 2-15

### Definition:

For the purposes of eligibility for the Workforce Innovation and Opportunity Act (WIOA) Title I-D Disaster Recovery Dislocated Worker Grants (DWGs), as described in WIOA § 170(d)(2)(B), 20 CFR 687.170(b)(ii), and TEGL 2-15, the following definition applies:

**Long-term unemployed individuals:** Individuals, who at the time of eligibility determination, have been:

- unemployed for at least 13 weeks, in aggregate, during the past 26 weeks, or
- not in the labor force for at least 13 weeks, in aggregate, during the past 26 weeks.

Note that there is no previous work history requirement for this definition.

**Expiration:** Ongoing

**For Consideration of the  
Arkansas Workforce Development Board**

**October 10, 2017**

**ACTION ITEM 4 – ACTION:** Proposed Allocation Methodology for Assistance to Areas with High Concentrations of Eligible Youth

**RECOMMENDATION:** It is recommended that the Arkansas Workforce Development Board approve the methodology used to identify areas of high concentrations of eligible youth and to make allocations based on the area’s proportion of those youth.

**INFORMATION/RATIONALE:** Under Section 129(b)(F) of the Workforce Innovation and Opportunity Act, statewide funds are required to be used to provide additional assistance to local areas that have high concentrations of eligible youth.

The recommended allocation methodology below will both define which areas are considered “high concentration” and provide a method for allocating funds budgeted for this activity to those areas based on their respective percentage of estimated eligible youth.

**REVISED 10/06/2017**

## **PROPOSED METHODOLOGY TO DEFINE WIOA HIGH CONCENTRATION OF ELIGIBLE YOUTH**

A proposal to define the term "High Concentration of Eligible Youth" must be based on certain characteristics listed in the Workforce Innovation and Opportunity Act (WIOA). The definition for the term "Eligible Youth" can be found in the WIOA law, Title 1B, Section 3(27) and 3(46). These terms are described in Section 129(a)(1)(B) and (C).

This definition references states' eligible youth are not younger than 14 or older than 24 years of age and who have one or more of the following risk factors:

- (i) Deficient in basic literacy skills;
- (ii) A school dropout;
- (iii) English language learners;
- (iv) An offender;
- (v) Homeless, a runaway, or foster child;
- (vi) Pregnant, or a parent;
- (vii) An individual who requires additional assistance to complete an educational program, or secure and hold employment; and
- (viii) Low-Income.

These categories can be further broken down into specialized risks. We have data sources to count:

- 1) Population Age 10-24  
U.S. Census Bureau, American Fact Finder, 2011-2015 American Community Survey 5-Year Estimates, <https://factfinder.census.gov>
- 2) Dropouts-School Age  
Arkansas Department of Education, Dropouts and Withdrawals by Reason, 2015-2016, <https://adedata.arkansas.gov>
- 3) English Language Learners- School Age  
Arkansas Department of Education, English Language Learners SY 2015-2016, <https://adedata.arkansas.gov>
- 4) Juvenile Offenders  
Arkansas Crime Information Center, Arrest by Contributor: 2016, <http://www.acic.org>
- 5) Homeless- School Age  
Arkansas Department of Education, Homeless by County: 2015-2016, <https://adedata.arkansas.gov>
- 6) Foster Care- Age 12 and Over  
Department of Human Services, The Division of Children and Family Services, Children in Foster Care by Age, SFY 2015, <http://humanservices.arkansas.gov>

- 7) Births- Women Under Age 20  
Arkansas Department of Health, Current Birth Data: 2013,  
<http://www.healthy.arkansas.gov>
- 8) Special Education – School Age  
Arkansas Department of Education, Special Education District Profile: 2015/16, Child  
Count, <http://www.arkansased.gov>
- 9) Poverty – Age 5-17 in Families  
U.S. Census, 2015 Poverty and Median Household Income Estimates,  
<https://www.census.gov>

It is the Department of Workforce Services' intent to categorize and prioritize risk factors that can be documented with reliable data from the following: 2010 Census; Arkansas Department of Education; Arkansas Department of Human Services; Arkansas Crime Information Center; and the Arkansas Department of Health. Here is our specific strategy for computation of priority:

1. Count the individuals for each county in each of the categories we have available data.
2. Group the State's 75 counties into Local Workforce Development Areas (LWDA), and add the total number for each county in the LWDA to determine the total number in each LWDA. There will be individuals counted more than once because they fit more than one category, but that will serve to weight more heavily areas that have more individuals with multiple eligibility factors. (In all category calculations for the City of Little Rock LWDA and Central LWDA, a percentage of Pulaski County totals are used.) (Percentage used for the City of Little Rock LWDA is City of Little Population divided by Total Pulaski County Population)
3. Divide the LWDA's weighted number of "Eligible Youth" by the LWDA's total population to determine what weighted percentage of the LWDA's total population consists of Eligible Youth.
4. We propose any area that has a weighted percentage of Eligible Youth, as compared to its overall population, that is equal to or greater than **\*28%** will be deemed as having a "High Concentration of Eligible Youth" for purposes of the funding formula.
5. Thus each LWDA that has a weighted percentage of Eligible Youth equal to **\*28%** or more will share in the funds. This is based on a formula of Total Eligible Youth divided by the total dollars available, and then uses that multiplier to determine each districts amount to be awarded. (See totals page for amount to be awarded).