

**Arkansas Department of Workforce Services
Proposal Narrative Template
WIOA Assistance Funding**

Local Workforce Development Board Name:

Contact Person:

Contact Telephone Number:

Date of Proposal Submission:

Assistance Type: Regional Planning or Industry/Sector Planning

Total Amount of Funding Requested:

Proposal Narrative Description – Proposal must be detailed to include strategies, partners, time lines, activities, projected outcomes, and plans for sustainability.

- Identification of employer/business partnerships
- Submit a budget and budget narrative for all program, and administrative costs.
- Submit an updated risk assessment.
- The application must demonstrate that the funds will be obligated by March 31, 2019 and liquidated by June 30, 2019.
 - Commit to any additional training that ADWS considers essential to the success of the award

ATTACHMENTS

Budget:

- Attach Budget Worksheet (includes budget and budget narrative)

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Regional Planning or Industry/Sector Planning Funding Request

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Proposal Narrative Description –